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XXXXXXX
XXXXXXX
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Re: Workers compensation claim

Dear XXXXXX:

Enclosed you will find employment contracts (one for you to keep for your files) and medical releases for you to sign and return to my offices. I also enclose a brief questionnaire for you to complete as best you can in those areas marked in yellow. *Do not date the medical release.* Upon receipt of the materials, I will put the worker's compensation carrier on notice that I am your lawyer, and will advise that all further communications shall be directed through my office. We will also file the claim with the Indiana Worker's Compensation Board. In this way we avoid all misunderstandings and risks on time limits or the like.

Our law firm limits its practice to representing disabled persons in worker's compensation and social security disability claims. We believe that in limiting our practice to these two areas, which are similar in nature, that we increase our expertise and our ability to represent our clients.

You may have some concerns regarding expenses. Please don't. The expenses relate only to medical records, medical reports, payments to medical and vocational experts, and deposition costs. We generally pay expenses as we go and then get reimbursement out of settlements. *Before making any expenditure, we will first get clearance from you. Thus, there are never any surprises.*

For my purposes, it is not necessary that we meet at this time. If you prefer that we meet, please advise and an appointment will be arranged. My clients are typically experiencing serious health problems, so I have become accustomed to handling matters by letter and telephone. It may become necessary that we meet later on, especially if it becomes clear that a hearing before the Indiana Workers Compensation Board will be required. In the meantime, we will strive to see that you are treated fairly under the law. Please call with questions. I look forward to representing you in this important matter.

Very truly yours,

T. Reg Hesselgrave